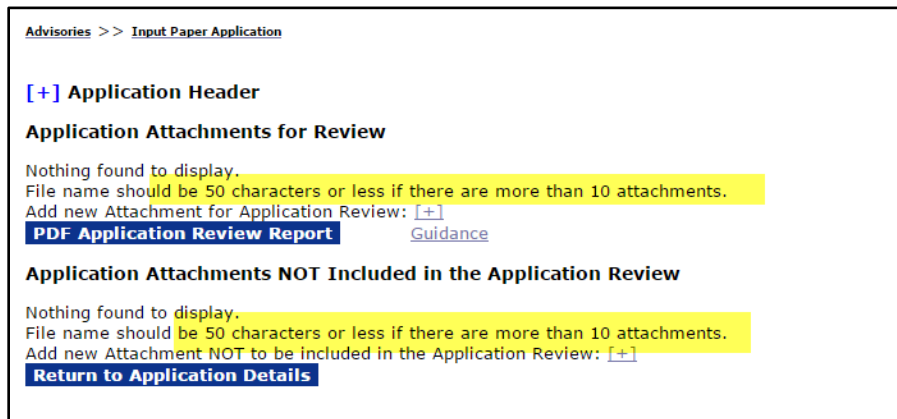


Release Notes for Grants Online Version 4.16

Date Deployed: May 22, 2015

Global

1. There is a new requirement for instances when there are more than ten (10) attachments associated with an award file (application, award or grant). File names that exceed 50 characters causes system errors; file names should not exceed the 50-character limit. (Kayako: IGQ-589-27183; GOL-253)



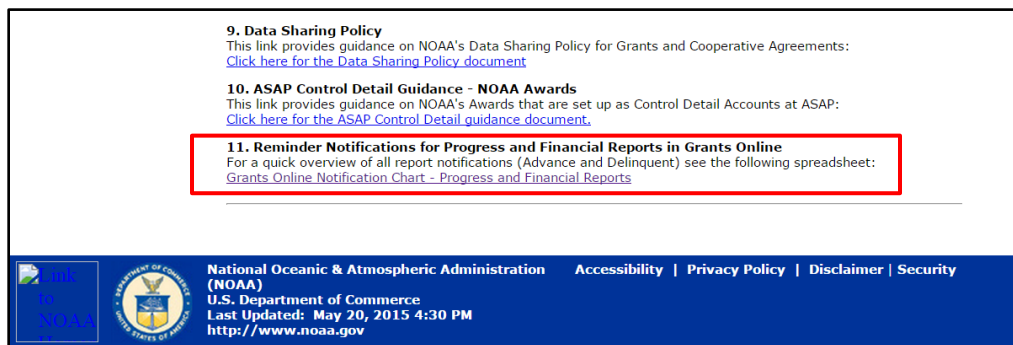
2. On the left-hand navigation menu (on the opening page of the Grants Online Program Management Office (PMO) Training website), the “What’s New” link has been replaced with a “Release Notes” link. (Kayako: ABP-143-26021; GOL-264)



3. From either the Grants Recipients link or the Federal Program Offices link on the opening page of the Grants Online Program Management Office (PMO) Training website, the user can access the **Grants Online Notification Chart – Progress and Financial Reports**. (See URL: http://www.corporateservices.noaa.gov/grantsonline/Documents/Grants_Online_Notification_Spreadsheet.pdf)

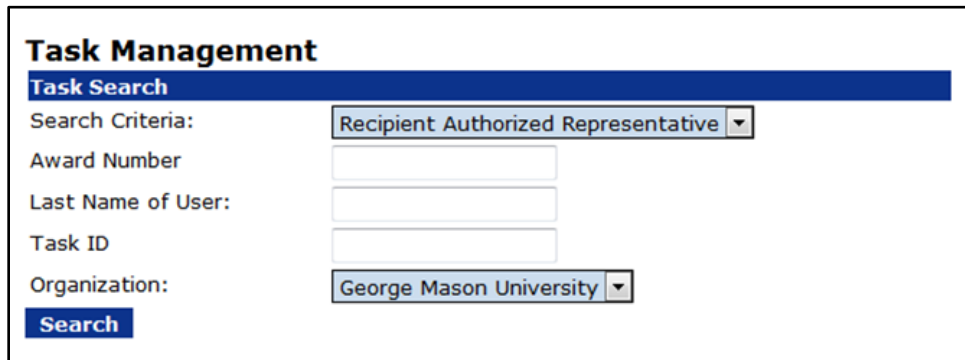


Accessible from either the Grants Recipients link or the Federal Program Offices link.



Inbox Tab

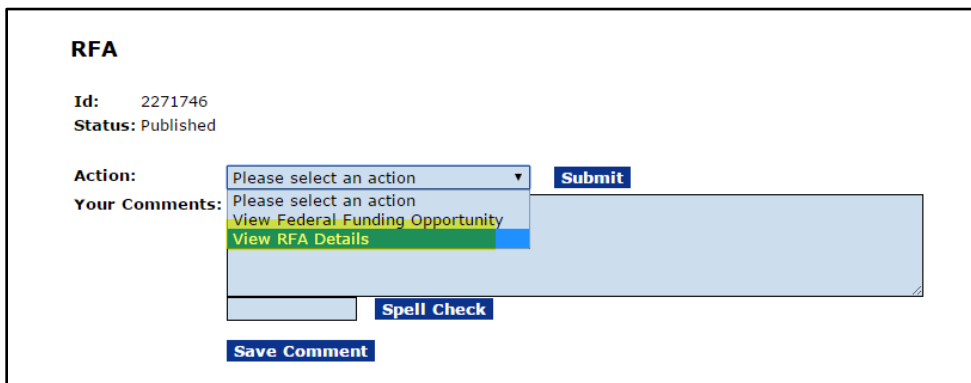
1. For all roles (except System Administrators, Grants Specialists, and Grants Officers), the Task Management Search now restricts the Organization dropdown menu options to those that are associated with the user's role affiliations. (GOL-261)



The screenshot shows a web form titled "Task Management" with a sub-header "Task Search". Below the header, there are several input fields and dropdown menus. The "Search Criteria:" dropdown is set to "Recipient Authorized Representative". The "Award Number" field is empty. The "Last Name of User:" field is empty. The "Task ID" field is empty. The "Organization:" dropdown is set to "George Mason University". A blue "Search" button is located at the bottom left of the form.

RFA Tab

1. When processing a Competitive RFA, the Federal Program Officer now has the option to "View RFA Details" or "View Federal Funding Opportunity." (GOL-226)



The screenshot shows a web form titled "RFA". Below the title, the "Id:" is 2271746 and the "Status:" is Published. There are two dropdown menus, both labeled "Please select an action". The first dropdown menu is open, showing two options: "View Federal Funding Opportunity" and "View RFA Details". A blue "Submit" button is located to the right of the first dropdown menu. Below the second dropdown menu, there is a blue "Spell Check" button. At the bottom of the form, there is a blue "Save Comment" button.

NOTE: There is one remaining issue associated with this ticket. Two options are available on the dropdown menu for a Universal RFA: "View RFA Details" and "View Details." Both options take the user to the same page.

Application Tab

1. During the NEPA review and approval process, an optional NEPA Reviewer can be added (at the Program Office level). If multiple users have the NEPA Reviewer role for a Program Office, when the first user takes ownership of the task, the task is removed from the Inbox of the other NEPA Reviewer(s).

When the NEPA Reviewer has an open task, the NEPA document is locked. This prevents the Federal Program Officer (FPO) from taking concurrent action on the NEPA document. When the NEPA Reviewer completes his/her review, a notification email is sent to the FPO.

The FPO still has the option to forward the NEPA document to the NEPA Official without waiting for the NEPA Reviewer to complete his/her task. In that case, the NEPA task will be removed from the NEPA Reviewer's inbox. (Kayako: JDM-306-67010; GOL-245)

The screenshot displays the 'Application Header Information' section of a NEPA document. It includes fields for CFDA Number, Program Office, Application ID, Applicant, Award Number, RFA Document ID, RFA Document Title, and Project Title. A green box highlights the text 'Locked for FPO when NEPA Reviewer has an open task'. Below this, a red message states 'THIS DOCUMENT IS LOCKED'. The document title is 'NEPA Environmental Review Requirements - NA15NOS0120037'. The attachments section shows 'No attachments.'

Application Header Information	
CFDA Number:	11.012
Program Office:	NOS National Center for Coastal Ocean Science (NCCOS)
Application ID:	2272169
Applicant:	Prov Indiv Org
Award Number:	NA15NOS0120037
RFA Document ID:	2268165
RFA Document Title:	Universal RFA 2015
Project Title:	prov org workflow test

THIS DOCUMENT IS LOCKED

NEPA Environmental Review Requirements - NA15NOS0120037

Attachments:

No attachments.

2. The FPO can revise the NEPA document after approval by the NEPA Official (provided the award file is not with the Grants Management Division or has not been signed by the Grants Officer). When an award is revised, it must again be reviewed and approved by the NEPA Official. (GOL-112)

Awards Tab

1. An “Add New Contact” link allows the RFA Creator to add new Recipient Contacts during the Universal RFA Creation process. (GOL-130)

Noncompetitive RFA Details

RFA Header Information

Document ID:	2427973	CFDA Number:	11.303
Announcement Type:	Initial	SubProgram:	
Funding Opportunity Number:	EDA-HDQ- RNTA-2014-2003755	Assigned Program Office:	Research and National Technical Assistance (RNTA)
Line Office:	EDA Headquarters (HDQ)	Assigned Program Officer:	null EDA FPO-Grants Specialist
RFA Name:	TEST NCRFA -R4.14	RFA Type:	Noncompetitive
Fiscal Year:	2014	Publication Date:	Not Published

Search Contacts

Org Name: Lepage Bakeries

First Name:

Last Name:

Street:

City:

State:

Zip:

Phone:

Email:

Search

Selected Contacts for this Recipient

Contact Name	Address	Phone	Email	Action
Page, Mr. Paul		207-207-2700 334	ppage@testmail.com	Remove
Dean, Mr. Paula	, ME ,	2012010120	vabuk102@gmail.com	Remove
Lue, Mr. Tim		5055055050	tlue@testmail.rdc.noaa.gov	Remove

added contact correctly

[Add New Contact >>](#)

Save and Return to Main

2. When performing an Organization lookup with a DUNS number of '000000000' (used for individuals), the remaining data entry fields are enabled for data entry. (GOL-166)

Select Organization

Enter your search criteria to find the organization.

Organization Name:

Address-City:

DUNS Number:

Address-State:

Search **Cancel**

[Add a new organization >>](#)

Returns only Organization(s) with Applicant Type 'Individual'.

25 items found, displaying all items. 1

Select	Org ID	Name	Bureau	Address	DUNS	DUNS +	EIN	Cage Code	ASAP Id	Active
Select	2002282	21Julia Burrows	NOAA	212 Pollock Street, Beaufort, NC 28516-2245 USA	000000000	0000			3714339	true
Select	2002040	Andrea Quattrini	NOAA	1900 N. 12th Street, Philadelphia, PA 19122 USA	000000000				4249589	true
Select	2002600	Caitlin Jensen	NOAA	1377 Grove St, San Francisco, CA 94117-1419 USA	000000000					true
Select	2002778	Caitlin Jensen	NOAA	1377 Grove St., San Francisco, CA 94117-1419 USA	000000000				610114	true
Select	2002983	Captain Planet	NOAA	320 E Street,, Moscow, ID 83843 USA	000000000					true

all individual vendor displayed correctly

3. The pdf version of the FFO Report includes a Table of Contents (with the associated page numbers). (GOL-184)

1

Save Cancel FFO Routing Slip and Start Workflow

Report Style:

☒ PDF

☐ RTF (Word)

View FFO Report

View FRN Report

Federal Funding Opportunity Page 1 of 4

2

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B. Program Priorities.....	3
C. Program Authority.....	3
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A. Funding Availability.....	3
B. Project/Award Period.....	3
C. Type of Funding Instrument.....	3
III. Eligibility Information.....	3
A. Eligible Applicants.....	3
B. Cost Sharing or Matching Requirement.....	3
C. Other Criteria that Affect Eligibility.....	3
IV. Application and Submission Information.....	3
A. Address to Request Application Package.....	3
B. Content and Form of Application.....	3
C. Submission Dates and Times.....	3
D. Intergovernmental Review.....	3
E. Funding Restrictions.....	4
F. Other Submission Requirements.....	4

4. The Public Affairs Threshold can be set at a Bureau-specific ceiling. (GOL-191)
5. The Award is not available for Grants Officer approval until the “provisional” status is removed. A new organization is “provisional” until the information is checked against SAM.gov for accuracy. This prevents awards from being signed before new organization records are validated. (Kayako: CYO-818-83536; GOL-239)

Award File 0 - NA15NOS0120027

Id: 2271850

Status: GrantsOfficerActions - In Progress

Action: Please select an action **Submit**

Your Comments:

- Please select an action
- Edit Special Award Conditions
- Reject Award File
- Return Award File to Grants Specialist
- Review CD 450
- View FAIS Sheet
- View Reporting Frequencies

Save Comment

Workflow Analysis

The Award File is in the Grants Officer's inbox.
Award cannot be approved by the Grants Officer until Provisional Status is removed from the Organization.

6. The Financial Closeout workflow has been amended to send all actions through the Finance Reviewer for non-interfaced awards. This eliminates the need for the Grants Specialist to check the “Reconciliation” checkbox for non-interfaced awards that carry a zero balance on the final SF-425. The process for interfaced awards does not change. (GOL-240)
7. If appropriate, the Lead Budget Officer can now create a Unique Account Descriptor without specifying a Program Office (i.e., data entry for the Program Office is optional). Account Descriptors created in this manner are available to all Program Offices within the Lead Budget Officer’s Line Office. (GOL-249)

Unique Account Descriptor:				
Line/Program Office	Descriptor	Identifying Information	Status	Actions
IOOS	IOOS1	Test record	A	Edit Delete
IOOS	IOOS2	Test Record	A	Edit Delete
NCCOS	123456789999999999	NOS-NCCOS 2	A	Edit Delete
NCCOS	ASDFUND 1	NOS-NCCOS 1	A	Edit Delete
NCCOS	ASDTESTWITHOUTSPACE1	NOS-NCCOS 3	A	Edit Delete
NOS	ASD TEST DESCRIPTOR	ASD - GOL 249	A	Edit Delete
NOS	ASD TESTFUND 032515	TEST GOL 249 Descriptor Creation for Line Office	A	Edit Delete

[Add New](#)

Descriptor was added correctly

8. The Federal Assistance Law Division (FALD) will receive an Award Action Request (AAR) pending notification via email. The email details the specifics of any amendment’s pending task. (Kayako: JFP-886-32266; GOL-250)
9. Cooperative Ecosystem Studies Units (CESU)-related fields have been added to the PO Checklist for the NOAA-specific section. For all CESU Awards, a justification and a Cooperative Agreement Special Award Condition must accompany the award. In addition, users also should ensure the award is marked as a “Cooperative Agreement” versus a “Grant.” This edit check is currently not enforced by the system. (Kayako: ICJ-523-42635; GOL-256)
10. Several options associated with Pending Special Award Conditions (SACs) are now in place. The “remove” option was restored to the Pending SAC section. The terms “current” and “other” are used to indicate whether a SAC is a component of the amendment on which the user is working or a component of another award file that is in progress. (GOL-258)

Pending Special Award Conditions						
2 items found, displaying all items.1						
Name	Description	Amendment	Type	Due Date	Satisfied Date	Options
Technical Monitor -- TEST ASD GOL 258	The Technical Monitor for this award is: testing SAC status.	other	Programmatic	04/10/2015		View
Partial Funding Special Award Condition	For Increases: When the Federal share of a grant or cooperative agreement award is increased to not more than 5% of the requested amount, the following language will be included in the award doc	current	Administrative	04/25/2015		Edit Remove

11. If the final Performance Progress Report (PPR) or Financial Report (SF-425) is submitted prior to the deadline (and returned after the deadline), but not accepted, the PPR and the SF-425 should not be locked to recipients. The recipient can now modify and resubmit the PPR and SF-425. (GOL-263)
12. In response to the NOAA Finance request, the Award Finance Report now includes the Final Report Due Date, Vendor Number and Vendor ID information. (GOL-266)

Grants Online Award Document Finances		
Award Number:	NA14NOS0120020	Amendment Number: Not Assigned
Award File Period:	03/19/2014 - 03/30/2014	Final Report Due N/A Date:
Program Office:	NOS Management and Budget Office (MB)	
Program Officer:	Christopher C Cartwright	
Email:	testemail@msg2.rdc.noaa.gov	Phone: 301-713-3056 EXT-159
Grants Specialist:	Michele Pollard	
Email:	testemail@msg2.rdc.noaa.gov	Phone: 301-713-0922 EXT-114
Grants Officer Not Identified - Award Document Not Signed		
Approved Federal Funding:	\$0.00	Approved Non Federal Funding: \$0.00
Project Title:	Bangor App	
Recipient:	BANGOR PUBLISHING COMPANY	
EIN:	01-0024570	DUNS: 001096643
Vendor Number:		
Vendor ID:		Address Type:
Vendor ID:		Address Type:
Requisition Number:	NAGO0000400024	Amount: \$200.00
Description:	CFDA Number: 11.012 Project Start Date: 2014-03-19 Project End Date: 2014-03-30 Grant Type: not entered Project Description: Bangor App	Status: NOT APPROVED - In Progress

Account Management Module

1. When an organization's provisional status has been reviewed and validated, the status of the organization is updated. In earlier releases, this issue only affected organizations marked as "Individual". (GOL-254)

Captain Planet

(No Comments) **Internal Comments**
Note: These comments are for internal use only.

Audit Trail: Provisional Status is removed -- correct

Description
Grants Online Bureau 1000002 - National Oceanic and Atmospheric Administration (NOAA)
Grants Online Org ID 2002983
Organization Type External Recipient
Applicant Type Individual

Identification
DUNS Number 000000000 +4: N/A
EIN Number N/A
MSI Code N/A

Note: Addresses must match the physical and mailing addresses in the [SAM](#) for the associated FFATA DUNS. The Physical Address is the address used for searching and viewing throughout the system.

SAM Physical Address
Street Address 320 E Street,
City Moscow
County Name
State ID
Zip 83843
Country USA - United States
Phone 5653332201

Review Module

1. The user can now review and redact Reviewer comments prior to acceptance. The feature's functionality has been restored to operate as in earlier versions. (Kayako: WAO-244-91820; GOL-262)